Scan a document and save as an Adobe PDF using your Android phone or tablet

Important: Google respects your privacy and doesn't use your Drive content for advertising. Learn more about how Drive protects your privacy.

1. Open the Google Drive app.
2. At the bottom right, tap Camera.
3. Point your device's camera at a document.
    - A blue line outlines the document. This indicates where the picture will be cropped.
4. Take a photo of the document that you'd like to scan.
    - Optional: You can toggle automatic capture by choosing between Manual and Auto capture.
5. Adjust your scanned document.
    - **Adjust scan area:** Tap Crop & Rotate .
    - **Adjust the colors, or make image grayscale:** Tap Filter .
    - **Erase stains, fingers, and more:** Tap Clean.
    - **Scan another page:** Tap Add.
    - **Retake the photo:** Tap Retake.
    - **Delete a page:** Tap Delete.
6. Tap **Done**.
7. Create your own file name or select a suggested title.
8. To save the scanned document as an Adobe PDF file, select **.pdf**
    - Optional: To select the Drive folder where you'll save the document, tap **Location**.
9. To save the finished document, tap **Save**.